

**MINUTES
PARK COMMITTEE
Wednesday, February 10, 2016
City Hall, Room 207
5 P.M.**

MEMBERS PRESENT: Aldermen Jerry Wiezbiskie, Joseph Moore, Brian Danzinger, and David Nennig

MEMBERS ABSENT: None

OTHERS PRESENT: Dawne Cramer, Dan Ditscheit, Keith Wilhelm, Brian Pelot, Jason Arnoldi, Rick Jensen, and Ald. Steuer

Approval of the minutes of the meeting of January 13, 2016

A motion was made by Ald. Moore and seconded by Ald. Nennig to approve the minutes of the meeting of January 13, 2016. Motion carried.

Adoption of the Agenda

A motion was made by Ald. Moore and seconded by Ald. Nennig to adopt the agenda of the February 10, 2016, Park Committee meeting. Motion carried.

1. Report of the Purchasing Manager

A. Request approval to purchase 60 replacement pool gutter grates for Joannes Park Pool from Kinematics, Ltd. for \$16,800

Purchasing Manager Rick Jensen explained that the pool grates go around the perimeter of the pool and allow the water to go into the filter. Some grates are in need of replacement. The new design is stronger and will better fit our needs. Only one company continues to make this style of grate. We request approval to purchase 60 replacement pool gutter grates from Kinematics, Ltd. for \$16,800. As the original grates deteriorate, we would like to continue using this company for replacement grates.

Ald. Moore asked if 60 grates are needed at this time or if we were purchasing some back stock. Park Superintendent Keith Wilhelm said the 60 grates would give us a few extra for stock.

A motion was made by Ald. Moore and seconded by Ald. Nennig to approve the purchase of 60 replacement pool gutter grates for Joannes Park Pool from Kinematics, Ltd. for \$16,800. Motion carried.

B. Request approval to award the purchase of a 22,000 GVWR cab and chassis to Truck Country for \$64,600

R. Jensen explained this was a chassis for a Forestry truck. We went out for bid and are recommending the award to the low bidder, Truck Country, for \$64,600.

A motion was made by Ald. Nennig and seconded by Ald. Moore to approve the purchase of a 22,000 GVWR cab and chassis to Truck Country for \$64,600. Motion carried.

C. Request approval to award the purchase of a dump body to Monroe Truck Equipment for \$17,876

R. Jensen said this was the body for the chassis that was just approved. This is a standard dump body with a hoist and tarp system. The Division would prefer a tailgate with dual opening so that it can swing out to avoid damage to the tailgate when dumping. Monroe Truck Equipment is the only company that offers that style.

Ald. Nennig asked if this was close to what was budgeted. Staff replied that it came in under budget.

A motion was made by Ald. Moore and seconded by Ald. Nennig to approve the purchase of a dump body to Monroe Truck Equipment for \$17,876. Motion carried.

2. Discussion/Action on a request by a Leadership Green Bay group to fundraise for and install a bench sitting area and drinking fountain at Navarino Park

Leadership Green Bay contacted the Parks Department and requested to complete a project at Navarino Park. The group is looking for approval to fundraise and install a drinking fountain and a permanent seating area to accommodate the neighborhood association's summer reading program. Every Wednesday evening the neighborhood association reads books to neighborhood children. This program has been very successful, and the association plans on continuing it.

This proposal has been reviewed with the neighborhood association, and they are supportive of this request. The proposal is also consistent with the City Council approved master plan. If approved, the City will work with Leadership Green Bay to design these elements and select the locations and appropriate construction materials. Staff reviewed the proposed plan.

Ald. Wiezbiskie asked where the drinking fountain will be located. Staff replied that on the map it is shown between the playground and the seating area.

A motion was made by Ald. Moore and seconded by Ald. Nennig to open the floor for discussion. Motion carried.

Three members of Leadership Green Bay were introduced.

Adam Sutter explained that he met with the neighborhood association, as well as City staff, to determine what this project would look like.

Ald. Moore suggested keeping paving and concrete to a minimum in an effort to keep the space looking more natural.

Ald. Nennig added it is a nice addition to the park. The City has had some great partnerships with Leadership Green Bay that have added amenities to our parks to benefit the community.

Ald. Danzinger inquired about the amount of the fundraising goal. Staff stated the goal was between \$15,000-\$20,000, all of which will be fundraised.

A motion was made by Ald. Moore and seconded by Ald. Nennig to return to regular order of business. Motion carried.

A motion was made by Ald. Nennig and seconded by Ald. Moore to allow the Leadership Green Bay group to fundraise and, when funding is secured, to accept the donation of a drinking fountain and bench sitting area contingent upon the following:

- All costs of materials, construction, and installation are the responsibility of the Leadership Green Bay group;
- Park staff approval of the final site design and installation plans;
- Once installed, it becomes City property;
- All proper permits and insurances being obtained;
- All materials must meet the City of Green Bay buildings and inspection codes.

Motion carried.

3. Discussion/Action on a request by a Leadership Green Bay group to fundraise for and install a stage area at Whitney Park

Leadership Green Bay contacted the Parks Department and requested to complete a project at Whitney Park. The group is looking for approval to fundraise for and install a stage area for the Music in the Park event at Whitney Park.

Staff has worked with the group to develop the proposed site plan and conceptual design of the stage. If approved, the stage would be placed in the southern section of the park along Pine Street. The project would consist of a raised stage area and a roof structure.

The request would not include paving the seating area at this time; however, that can be done in the future.

A motion was made by Ald. Nennig and seconded by Ald. Moore to open the floor for discussion. Motion carried.

Three members of Leadership Green Bay were introduced.

Pete Dewar explained that this project has been in the works for a few months with various downtown groups. The stage area was decided on as an appropriate project for the needs of the area, and the estimated cost is around \$22,000 which will be fundraised.

Ald. Moore asked if the neighborhood association has been able to review the plans. Lori Wilhouse responded that they were shown the plan and approved it.

Ald. Wiezbiskie commented that he spoke to Garritt Bader who was also in favor of this project.

Ald. Danzinger questioned the existence of electrical in the area. Pete Dewar said in the future electrical will be added through a future donation proposal by Garritt Bader. Leadership Green Bay is focusing on the stage area.

A motion was made by Ald. Moore and seconded by Ald. Nennig to return to regular order of business. Motion carried.

A motion was made by Ald. Moore and seconded by Ald. Nennig to accept the donation of a stage area from Leadership Green Bay, which includes paving and a roof structure contingent upon the following:

- All costs of materials, construction, and installation are the responsibility of the Leadership Green Bay group;
- Park staff approval of the final site design and installation plans;
- Once installed, it becomes City property.
- All proper permits and insurances being obtained;
- All materials must meet the City of Green Bay building and inspection codes.

Motion carried.

Ald. Nennig asked if there was a place to put a plaque recognizing Leadership Green Bay. Staff said we will work with them on this through our standard procedure.

4. Discussion/Action on a request to partner with Olde Main to apply for an Artplace America grant for the East River Trail expansion from Baird Street to Monroe Avenue

Olde Main approached staff with the idea to partner with their organization on this potential grant opportunity. The Artplace America grant program is sponsored with private dollars through the National Creative Placemaking Fund. This fund invests in planning and development projects where arts and culture play a central role. The East

River Trail Expansion project would be an ideal fit for this grant program due to the proximity of the local art community to this trail and the high visibility along Main Street. The desire would be to incorporate a unifying artistic theme throughout the entire trail into the overall design aesthetic of the trail, gathering areas, and amenities. Signature sculptural elements could be incorporated into the design. The trail section along Main Street from Baird to Irwin could become a showcase for the City by highlighting and cultivating our creative capabilities instead of just constructing a trail.

Approximately \$10,000,000 is awarded in grant funding on an annual basis. This grant program will only be in place from 2011–2020. After 2020, the grant program will dissolve. Typical awarded projects range from \$250,000 - \$350,000, but frequently they fund up to \$500,000 per project. There are no matching funds required. This grant will fund design, engineering, and construction activities. This is a very competitive grant program. Olde Main will be the applicant, and the City would partner with them. Olde Main would potentially request up to \$500,000 for design, engineering, and the installation of portions of the project such as the trail, a signature sculptural piece, plaza spaces, and amenities.

If this grant is awarded, the City would partner with Olde Main to create a design committee. An artist and landscape architecture firm would be hired to design the trail and artwork/plaza features. The construction would be bid out through Public Works.

A motion was made by Ald. Nennig and seconded by Ald. Moore to open the floor for discussion. Motion carried.

Crystal Osman, 827 S. Irwin Avenue, and Jeff Mirkes, 130 E. Walnut Street, introduced themselves.

C. Osman commented on this great opportunity and how this has revitalized the energy around the East River Trail efforts to maintain the creative and artistic focus.

Ald. Nennig asked about the timing of the grant opportunity. C. Osman explained the application is due March 2, 2016. The final application is due in May if your project is selected to advance to the next phase of the approval process.

Ald. Nennig feels this is a positive move and is worth putting in a strong application.

Ald. Moore added that the Redevelopment Authority just recently approved the removal of some blighted properties in the area, which has really set this into motion.

Ald. Danzinger stated that the timing only helps to strengthen our application and also shows our commitment to beautifying the area. He questioned if the amount requested might be changed based on the distribution of grant funds to other applications.

C. Osman responded that the amount requested could definitely be denied but that they might offer to give us an amount that they feel could accomplish our project satisfactorily.

Ald. Wiezbiskie asked if we were granted a portion of our requested amount, would Olde Main go forward with at least part of the project. C. Osman confirmed that they definitely would move forward with whatever grant money was awarded. It will generate a lot of excitement locally to help with fundraising efforts to accomplish the larger goal.

A motion was made by Ald. Nennig and seconded by Ald. Moore to return to regular order of business. Motion carried.

A motion was made by Ald. Nennig and seconded by Ald. Moore to approve the request to partner with Olde Main to apply for an Artplace America grant for the East River Trail expansion from Baird Street to Monroe Avenue. Motion carried.

5. Discussion/Action on a request by Wisconsin Public Service for a utility easement at Chappell Park/School

Wisconsin Public Service (WPS) approached the City and requested a utility easement at Chappell Park/School. They are proposing a 12' x 25' utility easement. If approved, WPS will install a small pedestal within the easement. The overhead pole near the AT&T shed will be removed, and an underground service will be bored from across the street to the new pedestal. The work is necessary because the pole is old and is in need of removal. Staff and the Law Department have reviewed this easement request and have no concerns.

Ald. Wiezbiskie asked about the pole across the street. Staff replied that pole will remain in that location.

Ald. Moore inquired about trees being removed. Staff responded that trees would not be removed. The pedestal will be in the approximate location where the existing pole is at this time. The 25' portion of the easement is necessary for a place to park utility equipment in order to perform the work.

A motion was made by Ald. Moore and seconded by Ald. Nennig to approve the request by Wisconsin Public Service for a 12' x 25' utility easement in Chappell Park/School. Motion carried.

6. Discussion/Action on a request to apply for a Fund for Lake Michigan grant to fund engineering study for a possible swimming beach at Bay Beach Park

The City would like to apply for a Fund for Lake Michigan grant and request \$75,000 to secure the funding necessary to complete the engineering for a swimming beach at Bay Beach Amusement Park. The total estimated cost for engineering fees to design the beach with amenities is \$250,000. On September 30, 2015, the Park Committee accepted a donation of \$125,000 from the Stadium District for this project. The terms of the agreement stated that the City would use the funding as a match to secure an additional \$125,000 in grant funding. On September 30, 2015, the Park Committee also approved submitting a Coastal Management Grant application for \$50,000. This grant is pending. It has been recommended for funding, but it will not be final until June 1, 2016.

The mission of the Fund for Lake Michigan is to support efforts that enhance the health of Lake Michigan and its shoreline. Approximately \$4,000,000 per year for a 25-year period will be dispersed through this grant program. This grant is 100% privately funded. Previous projects focused primarily on shoreline projects in southeast Wisconsin. A grant representative recently contacted the City and stated that they would now like to award grants further north and would consider an application from the City of Green Bay.

Although the City does have matching funds, there are no matching funds necessary for this grant. The typical awarded grant usually ranges between \$50,000 - \$100,000, but they have funded project up to \$500,000. This grant program will fund both engineering and construction projects. Once the engineering is completed, we would be eligible to apply for a second grant for construction activities when we get to that point.

Ald. Wiezbiskie inquired about the potential of a future grant for construction. Staff said the grant really focuses on water quality rather than access. We can definitely make a case that this grant money would go towards water quality and engineering, such as testing for water quality, stormwater management, etc. Any future construction grant would come back to the Park Committee for approval.

A motion was made by Ald. Moore and seconded by Ald. Nennig to approve applying for a Fund for Lake Michigan grant to fund an engineering study for a possible swimming beach at Bay Beach Park. Motion carried.

7. Discussion/Action on updates to our Emerald Ash Borer (EAB) policies and action plan

Assistant Forester Brian Pelot presented updates to the plan.

EAB first arrived in Green Bay in 2009. Our initial slam zone was located near North Adams Street by Wisconsin Public Service headquarters.

Since that time, we have removed 200 ash trees per year from 2012-2015 within the slam zone. Most of those trees have since been replaced.

New areas of infestation have arrived. EAB is now present in Green Bay between Danz Avenue and Highway 41 and in Fisk Park, John Muir, and Whitney neighborhoods and the near east side from Bay Beach to Joannes Park. Because these locations are not close in proximity, EAB must have been transported by movement of firewood. These infestations seem to have been a few years old. This is not surprising as EAB does most of its damage inside the tree for a couple of years before it surfaces. Our best ally is the woodpecker which actively searching out these insects.

Not all ash trees are infested, but EAB is increasing in density and will continue to spread in untreated ash trees in the area.

In 2009, we had approximately 7,400 ash street trees. Currently our street population is 6,800 (19%). We also have approximately 1,500 ash park trees in the maintained areas of the park.

The Forestry Division has a prescribed 2016 removal level of 250 ash trees per year. That is an increase of 50 trees per year from previous years. We will treat 1,750 trees per year. Every tree will be treated once in a 5-year rotation.

The good news is our Forestry Division has been very proactive in our management plan since 2009.

We know our program has been effective thus far in slowing the spread and keeping EAB a manageable problem. Research has shown that typically a community will be approaching a 40-50% ash mortality rate 7-9 years after EAB infestation begins. In Green Bay with our treatment plan in place, we still have 91% of our ash tree population in place after being infested for 8-9 years.

Our biggest challenge going forward is to educate the public on how essential it will be to treat and protect privately-owned trees. We estimate there are approximately 30,000 privately-owned ash trees throughout the City. Without this management control piece, we may experience a significant increase in tree mortality rates. The ash trees located on private property in the infestation areas will die within 5 years if they are not treated.

The initial wave of treatment evaluation is easy – we remove the worst-looking ash trees and treat the rest. The second and third rotation of treatment is where we need to look closer at the individual tree aspects.

Twenty percent (1,750 trees) of the public ash tree population will be treated every year to result in all public ash trees to be treated in a 5-year rotation. Of the 1,750 trees, 1,400 trees will be street trees and 350 trees will be park trees. The trees treated will be broken up into areas of the City initially where EAB is present and then move out ahead of the infestations and act as preventive treatments. 2014 and 2015 treatments were exclusively used in infested areas of the City. 2016 will be a hybrid of infested zone and preventative zone treatments. Starting in 2020 with the second treatment rotation, the number of initial trees treated increases and the treatment rotation decreases due to the reduced number of ash trees as a result of the ongoing annual tree removals.

As previously stated, 250 ash trees will be removed annually to reduce the number of ash street and park trees. The goal is to reduce the number of ash trees from a current 6,800 street trees (19%) to 3,600 street trees (10%). This removal project will take 15 years to achieve the 10% street tree goal. By the year 2023, we will only be treating the trees we want to keep on a treatment rotation of 3 years.

Plans for 2016-2017 – Treatments will focus in the area between Danz Avenue and Highway 43 on the east side of town and between Ridge Road and Packerland Drive on the west side of town.

Each alderman received a summary sheet for their district providing information on the street trees and Emerald Ash Borer activity. Also provided on the sheet is the number of tree plantings that are scheduled for the district.

Public education is key in keeping EAB a manageable pest in Green Bay. Our City Foresters will continue with a strong emphasis of communicating with residents and civic groups the importance of controlling EAB in the Green Bay area and what residents can do to stop the spread. Residents are encouraged to use the following link, www.emeraldashborer.info, clicking on Wisconsin for valuable links on treatment options, firewood quarantines, and other valuable information. Treatment costs vary on size of tree and products used. A homeowner application for trees up 18" trunk diameter will cost about \$30. Treatment of larger trees need to be done by licensed applicators and will range around \$8-\$10 per diameter inch.

Ald. Nennig asked what happens to all of the wood accumulated from taking down that amount of ash trees. Staff replied any salvageable wood is utilized, and whatever is not is brought to a closed-off area on the west-side where it is chipped and then sits for eight weeks to ensure usability in our parks.

Ald. Wiezbiskie asked if it is a fair statement to tell people that if they do not treat their ash trees, the tree will die. Staff said yes, but if you treat your tree, it is protected even if your neighbors do not.

Ald. Moore added that this presentation should be given to the Green Bay Neighborhood Leadership Council, and the packets should be distributed to the Presidents so they can include the information in their newsletters. Staff responded that B. Pelot will be making a presentation to the Green Bay Neighborhood Leadership Council.

Ald. Danzinger commented that he was shocked by the news of EAB being located in John Muir Park. He questioned if we have an emergency response in place when new areas like John Muir Park are infected so that we aggressively combat the problem. Staff replied that if new infestations occur, a cost study will be done for treatment and that information will be brought to the Park Committee for approval. Staff is being proactive to avoid the spreading.

Ald. Danzinger brought up our research done in 2012 where it was found that treatment does not last for the entire five years. The trees are still susceptible to infestation even after they have been treated during this 5-year timeframe. Staff responded that there may be low levels of infestation during this time, but the treatment will kill off whatever is in the tree at the time.

A motion was made by Ald. Nennig and seconded by Ald. Moore to approve the updates to our Emerald Ash Borer (EAB) policies and action plan. Motion carried.

8. Discussion/Action on the 2016 proposed Bay Beach projects

Tonight we are here to present to you our 2016 annual updates and project proposals for Bay Beach Amusement Park. Let's begin our presentation with a recap of 2015 highlights.

Bay Beach had another record breaking season in 2015. We once again experienced new highs in revenue and ridership. We thrilled 3,253,455 riders, which put us 132,000 more rides than 2014. 7,300,000 tickets were sold, which generated \$1,825,000 in revenue. In the concessions area, we broke the \$1,000,000 mark in product sales for the first time. It is important to note that the admissions revenue was set without a rise in ticket costs. Tickets remain \$0.25.

As you know, we have an outstanding partnership with an extraordinary group, the Friends of Bay Beach. This group continues to work tirelessly towards fulfilling its pledge of raising \$5,000,000 to help build out the master plan.

Staff also pointed out that all of the Bay Beach board members' time and efforts are not limited to just Bay Beach. Each of these members is involved in multiple community ventures. We are very thankful for what we have already accomplished for Bay Beach Amusement Park.

Staff reviewed the 2015 projects:

- Steam Engine & Santa Fe Locomotive – Our Park crews did a tremendous job of realigning our east-bound line. The train depot underwent a realignment of its own. A new queue line and staging area were added for the upcoming west-bound line.
- Purchased Two Brand New Coal Cars for the Santa Fe Locomotive – Our carpenters built a new storage area for these trains off the pavilion. The new trains were a huge hit. The excitement and the media attention they received helped us to achieve our best opening weekend in the Parks history.
- Replace New Electrical Panel in 9 Existing Rides – We updated the entire service.
- West-End Parking Lot – We constructed the west-end parking lot and an additional piece of the central spine. The lot is constructed with permeable pavement with bio filters.
- Zippin Pippin Donor Sign – Placed a recognition stone for the donors of the Zippin Pippin.
- New Ride Refurbishment & Construction – The Bay Beast spring ride received a new paint job, as well as new cables, fiberglass, and a new restraint system. The Rockin' Tug is a new ride purchased from Zamperla in Italy. In November, it was placed in its new location in the park. We are presently constructing the deck, and we still need to complete the electrical and fencing.
- Pippin Car Refurbishment – As part of their maintenance schedule, the Pippin cars were sent back to the manufacturer, Philadelphia Toboggan Company, and have been gone through completely piece by piece. All of the lap bars were brand new for 2015.

- Bring Back the Beach Event – Leadership Green Bay group organized a Bring Back the Beach event to raise awareness of the potential for bringing back a beach to Bay Beach Park. On September 30, 2015, the Park Committee accepted a donation of \$120,000 from the Stadium Board District for the beginning stages of a beach restoration. The initial study and plan will cost around \$250,000. We also applied for a \$50,000 Wisconsin Coastal Management grant, and at tonight's meeting we just approved applying for a \$75,000 Fund Lake Michigan grant to cover the remaining cost of the study.

Staff presented the 2016 projects that will be funded through the Bay Beach Development Fund.

- West-Bound Train – We hope to begin construction on the west-bound train line this fall. Included in the project will be a train storage/maintenance building and additional modifications to the train depot and boarding area.

We talked earlier about the construction that has occurred with the addition of three new rides. Two of our new rides – Bay Beast and the Rockin' Tug – will debut on opening day, May 7, 2016. It has been a year in the making, but we couldn't be happier with how the rides are coming together. Refurbishing of our third ride, the Falling Star, began in 2015. We would like site construction to occur this summer. It will be a very aggressive schedule to open the ride late summer of 2016. It may not happen until 2017. None of these ride options would be available at this time without the generous support and donations from the Friends of Bay Beach. The Friends of Bay Beach purchased all three rides and also are committed to provide funding needed for the installation, restoration, and refurbishing of the Bay Beast and the Rockin' Tug. In our partnership, the Bay Beach Development fund will be responsible for the installation and renovation of the Falling Star. The Friends of Bay Beach are currently working towards seeking funding for other potential projects.

Our operations budget is the 214 fund. In order to complete the remaining projects, we need to transfer money from our 214 fund to our 436 capital improvements development fund to pay for the projects. We are requesting this Committee to approve our 2016 projects and to move \$790,000 from the 214 operation fund to the Bay Beach 436 capital improvements development fund to complete the 2016 projects at Bay Beach Amusement Park.

This is a very exciting time for Bay Beach. The growth would not be possible without the support of Mayor Schmitt, the Park Committee, the City Council, and without the tremendous support of the Friends of Bay Beach and our community.

Bay Beach is truly a community gem. We appreciate everyone who supports and shares the passion we have for this park. For generations, Bay Beach has had a major quality of life and economic impact in this community. The Parks, Recreation, & Forestry Department take our role very seriously in enhancing and maintaining the historical charm and nostalgia that Bay Beach is known for. We believe we have a solid

master plan and direction and hope you will continue in joining us in making Bay Beach a truly unique community park for future generations to enjoy.

A motion was made by Ald. Moore and seconded by Ald. Nennig to open the floor for discussion. Motion carried.

Allan Jamir, Friends of Bay Beach member, reiterated to the Park Committee that the Friends are just getting started. He thanked the Park Committee for helping to develop a jewel and to allow the Friends to be a part of that. Bay Beach Park has changed the quality of life for the community. The goal is to condense the 20-year plan into as little as 7 years. The Friends have an aggressive marketing plan. The intention is to purchase more rides in order to increase the number of visitors and riders and keep those tickets at \$0.25. As Bay Beach continues to grow, those dollars can become additional revenue for the City. In the political arena, let's leave Bay Beach alone and let it be sustainable. Watch what will happen to quality of life.

Ald. Nennig agreed that visitors come to Bay Beach and are absolutely amazed that the ride tickets are \$0.25. He inquired if any winter activities have been proposed for the Bay Beach Park. Staff said yes.

Staff commented that the master plan calls for Bay Beach to be expanded additional months of the year or even all year-round. Installing rides is a priority now because they generate revenue. That revenue is necessary to complete additional projects at Bay Beach Amusement Park in the future. Patrons remain astonished by the lack of admission and parking fees.

The Park Committee thanked the Friends of Bay Beach for their support and enthusiasm in making this community what it is because of and for all their efforts at Bay Beach Amusement Park.

A motion was made by Ald. Moore and seconded by Ald. Nennig to return to regular order of business. Motion carried.

A motion was made by Ald. Moore and seconded by Ald. Nennig to approve the requested 2016 Bay Beach projects and to move \$790,000 from the Bay Beach 214 operations fund to the Bay Beach 436 Capital Improvements Development fund to complete the 2016 projects at Bay Beach Amusement Park. Motion carried.

9. Discussion/Action on the Bay Beach off-season special event policy

Over the past couple of years, there has been an increase in groups interested in using the Bay Beach grounds for off-season events. Traditionally a craft fair has been held the first weekend in October to benefit the Friends of the Wildlife Sanctuary. This was typically the final event of the Bay Beach season. Last year the first annual Bellin women's half-marathon was held on the final weekend in September. This year, we are looking to move the event to the second Saturday in October. The Parks, Recreation, & Forestry Department will be holding its third annual fall event the third weekend. Due to the craft fair operating on its own, no longer partnering with the Friends of the Wildlife

Sanctuary (FOWLS), and the moving of the half-marathon to October, we determined it was time to craft a policy that would outline the rules, regulations, and processes needed for a group to have an event at Bay Beach in October. This way each group will be operating under the same rules and expectations, and Bay Beach will receive proper compensation for providing the venue for these events. Each current off-season event will be required to adhere to this policy. As stated in the policy, only weekends in October would be available for off-season events. Currently three weekends are annually booked; this will leave one or two available weekends for other events based on the year.

As the pavilion has no heat and water pipes are flushed at the beginning of October, it is not feasible to have events after that time.

Ald. Wiezbiskie would like to see the pavilion heated in the future to accommodate for other winter activities.

A motion was made by Ald. Moore and seconded by Ald. Nennig to approve the Bay Beach off-season special event policy as presented. Motion carried.

10. Director's Report

The Wisconsin Department of Natural Resources (WDNR) is awarding the Wildlife Sanctuary (WLS) rehabilitation program (RPAWS) with a special statewide award on Tuesday, March 1, 2016, at its annual meeting in Wausau. They are recognizing us in particular for all the help we provide in dealing with critters that need rehabilitation attention and especially for the illegally-held animals (fawns and raccoons) that they have to confiscate or convince the public they need to turn over these animals to the licensed professionals. We are proud of this recognition to the WLS, Matt, Lori, and the animal care staff and all of our volunteers who work so hard on behalf of injured and orphaned wildlife in the Green Bay area.

The Green Bay community is at the forefront of the health and wellness initiative. The award-winning FIT in the Parks unlocked opportunity for future impactful programs. As a byproduct of this initiative and formed partnerships, we have now implemented a Parks Rx prescription program.

We have been implementing an overall focus on the vital role that Parks & Recreation play in promoting and improving public health within all divisions. We feel we have an opportunity to be an essential partner in combating some of the most complicated challenges our communities face: physical inactivity, obesity, and even hunger and poor nutrition.

As a direct result of the overall health and wellness initiative that is underway in our department and community through programs like the newly-implemented Parks Rx prescription program, Fit in the Parks, FitFest, and overall partnerships with our local public healthcare providers, we have been selected to present the Green Bay plan at the National Symposium at Indiana University. Indiana University will host us as one of

the top five national Parks & Recreation agencies who will present program models on how and why Parks & Recreation plays such a vital role in public health.

The national conference takes place at Indiana University in Bloomington, Indiana on February 10-12, 2016. We are excited and thankful to Prevea Health who helped provide this opportunity and will be co-presenting our session, "City of Green Bay Parks and Prevea Health, Prescribe to be FIT".

We are proud that our Green Bay model has been nationally-recognized as one of the top five programs on how current public health problems can be tackled through innovative and bold approaches that involve Parks & Recreation.

St. Norbert College men's hockey team skated with the public on January 27, 2016, at Colburn Park. The entire team and coaches spent two hours at the rink playing pickup games with our local players. The attendance at our 25 ice rinks at 19 locations has been very strong, with approximately 45 people per rink on weekdays and up to 150 on weekends.

Staff hired the pool engineering consultant for Colburn Pool. The initial kickoff meeting with the consultant was February 4, 2016. Design work is underway.

Public Works has completed the plans and specifications necessary to bid out the demolition of several City-owned buildings on Main and St. George Streets for future East River Trail expansion. Bids were due yesterday, with demolition tentatively-scheduled for March or April 2016.

Ald. Wiezbiskie requested that the Bay Beach Amusement Park presentation be presented at the City Council level.

Ald. Nennig commended staff for the honor of presenting the Parks Rx program at the National Symposium. He would like to see a shortened version of this presentation at the City Council level as well.

A motion was made by Ald. Danzinger and seconded by Ald. Nennig to receive and place on file the Director's Report. Motion carried.

A motion was made by Ald. Danzinger and seconded by Ald. Moore to return to regular order of business. Motion carried.

A motion was made by Ald. Moore and seconded by Ald. Nennig to adjourn the meeting. Motion carried.

Meeting adjourned at 6:39 p.m.